

**Berkshire Natural Resources Council**  
**Seasonal Volunteer and Outreach Assistant: One Position Available**



Berkshire Natural Resources Council (BNRC) is a non-profit land trust working throughout Berkshire County in western Massachusetts to protect and preserve the natural beauty and ecological integrity of the Berkshires for public benefit and enjoyment. Starting in 1967, BNRC has protected over 23,000 acres of conservation land in Berkshire County. BNRC maintains 60+ miles of public hiking trails throughout its 56 conservation reserves. BNRC manages The High Road project, which seeks to connect towns to trails throughout our region. BNRC lands are open, free to the public, for all types of non-motorized recreation.

BNRC is a robust and growing organization seeking to conserve important ecological lands and provide opportunities for residents and visitors to enjoy nature and a wide variety of outdoor activities.

BNRC is an Equal Opportunity Employer. We especially welcome applications from BIPOC, LGBTQ+, women, and veterans. We are actively engaged in ensuring our properties are welcoming to all, and increasing diversity, equity, and inclusion in all aspects of our work.

BNRC is offering one Seasonal Volunteer and Outreach Assistant position to an individual exploring a career in the environmental field.

An assortment of volunteer help contributes to stewardship efforts. In addition, BNRC offers a variety free-guided hikes and educational programming. The Seasonal Volunteer and Outreach Assistant will work closely with the Volunteer and Outreach Coordinator (Coordinator) and support facets of BNRC's growing volunteer program, and educational programming. On occasion, the Assistant may also work with the Trail Crew or Stewardship Crew as needed. This position will be roughly 60% field work and 40% office work. During COVID, office work from home is encouraged. The Assistant will be expected to work on weekend days occasionally with at least two weeks' notice. The 40-hour/week position provides a \$14 hourly wage. The employment dates are May 24<sup>th</sup> to August 13<sup>th</sup>, with some flexibility for part-time work on both ends.

**Responsibilities:**

Support the Volunteer Program and Coordinator in the following activities:

- Field training for volunteer trail stewards
- Regular communication with volunteers
- Tracking volunteer efforts
- Volunteer workday coordination and co-leading

Support Outreach activities:

- Draft and publish blog posts and social media
- Public Outreach (e.g., leading hikes, communicating with hikers, tabling, public events, etc.)

Other:

- Stewardship related tasks as needed
- Tool/equipment maintenance

**Required Qualifications:**

- Effective communication skills
- Inclusive group leadership skills
- Willingness to work outside in all weather conditions
- Personal transportation (mileage will be reimbursed)
- Experience with hiking, outdoor skills, and environmental education
- Physical labor experience

**Preferred Qualifications:**

- First Aid Certification
- Knowledge of New England flora and fauna

**To Apply:**

Interviews will be set up on a rolling basis starting Monday, March 1st until the position is filled. Please submit a cover letter, resume and three references to Mariah Auman at [mauman@bnrc.org](mailto:mauman@bnrc.org) or (413) 499-0596.